

# **Texas Civil Commitment Office Internal Audit Plan for Fiscal Year 2024**

## **Budget – 200 Hours**

The Texas Civil Commitment Office Internal Audit Plan for Fiscal Year 2024 proposes testing of SVP client funds and following up the State Auditor's Office (SAO) 2023 TCCO audit. The scope of the audit work will include:

### **SVP Client Funds Review**

- Review that disbursements from SVP client fund accounts were properly authorized.
- Review that clients are informed of the balance in their accounts on a timely basis.
- Review to determine that clients have an opportunity to question their account balance and acknowledge this opportunity by signature.

### **SAO Audit Follow up**

- Review that the TCCO Board and senior TCCO management has documented that they have completed contract management training.
- Review that documentation of compliance visits by TCCO staff has been enhanced and formalized.
- Review that documentation of the review of the adequacy of MTC staffing levels are adequate has been enhanced.
- Review that documentation of the review of Vendor Performance Reports has been enhanced.

### **Follow Up and Required Projects**

- Fiscal Year 2023 Self-Assessment
- Fiscal Year 2023 Annual Report to State Leadership
- Fiscal Year 2024 Annual Risk Assessment
- General Administration