

**Texas Civil Commitment Office**  
**Fiscal Year 2018 Audit Plan**  
**June 28, 2017**

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**Audit 1801 – Correct Care Recovery Solutions (CCRS) Monthly Billing**

**Budget: 250 hours**

The Texas Civil Commitment Office (TCCO) contracts for the Supervision, Treatment, and Healthcare of sexually violent predators who have been civilly committed and assigned to the Texas Civil Commitment Center (TCCC) facility in Littlefield. The CCRS contract provides a multi-tiered billing structure with three per diem rates for housing/supervision, treatment and healthcare services plus reimbursement for additional services, such as transportation. In addition, the Office may adjust the contractor's invoice for such things as vacant positions, overtime credit, compliance assessments, background checks, disallowed costs and revenue generated

Correct Care Recovery Solutions submits a monthly invoice to TCCO along with required monthly reports and supporting schedules. The TCCO reviews the invoice, reports and schedules for accuracy and ensures documentation is sufficient to support the invoice amount. If discrepancies are identified the vendor is notified and, if needed, provides additional support or corrects the invoice. Upon completion of the review, the invoice is approved and payment is authorized. In accordance with the Prompt Payment Act, payment must be made within 30-days of receipt of the invoice.

Correct Care Recovery Solutions retains the underlying supporting documentation and systems that provide the basis for the monthly invoice, reports and schedules. These include employee time sheets, payroll records, client census tracking systems, vehicle mileage logs, revenue payments from subcontractors, provider medical expense invoices and other records/systems. Management has requested and we have scheduled a review of the underlying supporting documentation and systems used by CCRS to prepare the monthly invoice, reports and schedules to determine the reliability of the monthly CCRS invoice, reports and schedules submitted to TCCO as required in our TCCC contract.

**Audit 1802 – Healthcare Costs**

**Budget: 150 hours**

Included in the Texas Civil Commitment Center contract are basic level healthcare services that provide on-site primary healthcare and pharmaceutical services. If offsite services are necessary, the contractor is responsible for scheduling the service and paying the first \$25,000 in offsite specialty care costs per client per year. The contractor is reimbursed for offsite services that exceed the \$25,000 cap.

The client population at the Texas Civil Commitment has an average age of over 50 and contains many individuals with significant medical needs. These needs include chronic diseases such as cancer, diabetes, liver and kidney disease, and hepatitis-c that must be treated. In addition, the contractor must, to the extent possible, control the costs for these treatments and medications.

Healthcare accounts for just over 20% of the total contract. This funding helps ensure the indigent care system in the rural county does not incur the healthcare costs of civilly committed individuals. The contractor includes in their monthly billing a reimbursement request for expenditures that exceed the \$25,000 cap. Management requested and we scheduled this audit to: (1) determine the reliability of the contractor's reimbursement request for health care costs exceeding the \$25,000 cap per client; and, (2) determine whether the client population has appropriate access to offsite specialty care.