

**Texas Civil Commitment Office**

Christy Jack, Chair  
Board Members:  
Kathryn “Katie” McClure, Vice Chair  
Jose Aliseda  
Roberto “Robert” Dominguez  
Rona Stratton Gouyton  
Marsha McLane, Executive Director

Wednesday, April 17, 2019, at 1:00 p.m.  
4616 West Howard Lane  
Building 2, Suite 350  
Austin, Texas 78728

**MINUTES**

**Board Members Present**

Christy Jack, Chair                      Jose Aliseda                                      Rona Stratton Gouyton

**TCCO Staff**

Marsha McLane                              David Flores                                      Jessica Marsh  
Stuart Jenkins                                Mike Necker

**Convene the Board of the Texas Civil Commitment Office**

Board Chair, Christy Jack convened the meeting at 1:00 p.m. Roll was taken and it was noted that a quorum was present.

**Discussion, consideration, and possible action regarding personnel matters related to the evaluation, employment and appointment of an Internal Auditor**

The Board went into Executive session and all members of the public were asked to leave at 1:01 p.m. The Board reconvened in open session at 1:05 p.m. with no formal action taken during the executive session.

Board Member Rona Stratton Gouyton made a motion to delegate the appointment of an Internal Auditor to the TCCO Board Chair and to delegate personnel actions, up to and including termination of employment, regarding the Internal Auditor position to the TCCO Executive Director in consultation with the Board Chair. The motion was seconded and adopted without opposition.

**Discussion, consideration, and possible contract award regarding Request for Proposals HHS0004545, Civil Commitment Center for Civilly Committed Sex Offenders in Littlefield, Texas**

During discussions between TCCO, current vendor, CCRS and incoming vendor, MTC, it was decided that CCRS would terminate their contract early and MTC would take over the contract on 5/1/2019; however, this required that an additional RFP be completed. The RFP process was expedited and TCCO’s recommendation is that the contract be awarded to MTC from May through August when a new MTC contract is set to begin.

Board Chair, Christy Jack, made a motion to award a contract in the amount of \$6,000,000.00 to MTC for the period of May, 1, 2019 to August 31, 2019 and to authorize Executive Director, Marsha McLane to sign the contract. The motion was seconded and passed without opposition.

**Discussion, Consideration, and Possible Action Regarding Excused Absences**

Ms. Jack noted that all Board Members were present at the last Board Meeting and the excused absences for this meeting will be discussed at the next Board Meeting.

**Discussion, consideration, and possible action regarding February 22, 2019 Meeting Minutes**

After determining that all Board Members present had reviewed the minutes from the previous meeting, Board Chair Christy Jack asked for a motion to adopt the February 22, 2019 meeting minutes; the motion was seconded and passed without opposition.

**Discussion, consideration, and possible action regarding future meeting dates**

The next meeting of the TCCO Board was tentatively scheduled for Friday, August 23, 2019 at 10:00 a.m.

**Public Comment**

There was no member of the public requesting to address the Board.

**Meeting Adjourned at 1:08 p.m.**

**Signatures on File**

\_\_\_\_\_  
Christy Jack, Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Marsha McLane, Executive Director

\_\_\_\_\_  
Date